**Maximillian Brown**

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**Real Estate Agent**

Results-driven and motivated professional with strong experience in real estate and customer service within challenging environments. Resourceful problem solver with demonstrated capability to conceptualise solutions to difficult situations. Excellent interpersonal skills, able to communicate and collaborate effectively with co-workers at all levels. Proactive team player with proven history of rapport building across multi-disciplinary functions, clients, and senior management. Fluent communicator, able to build capable teams and cultivate long-term business relations with clients.

**Areas of Expertise**

|  |  |  |
| --- | --- | --- |
| * Market Analysis | * Building Relationship | * Time Management |
| * Strategic Planning | * Teamwork | * Effective Communication |
| * Customer Service | * Attention to Detail | * Problem Resolution |

**Education**

Laguna Beach High School, Laguna

Beach CA 2016 Graduate with Honors University of Oregon, Eugene OR

Business Administration, Major Graduated in 2020

**Experience Highlights**

**Keller Williams Real Estate Company,** City, State, June 2019-Sept 2019

**Internship**

Delivered active functional support and direction to open houses on the weekends. Exhibited active contribution in planning and competently photoshoots at homes’. Actively participated in company meetings and took notes for future reference.

***Key Accomplishment:***

* Assisted in accomplishing 10 new leads for the company through strategic planning and execution.

**Oakley, Inc.,** City, State, June 2018- Sept 2018

**Sales Associate**

Addressed and resolved customer issues to ensure satisfaction and retention. Maintained strong knowledge of solid Oakley product and advised customers by providing information of products. Supported customers in ringing up sales at register.

***Key Accomplishment:***

* Maximised customer satisfaction level by resolving their issues in a timely manner.

**Nekter Juice Bar,** City, State, June 2017- Sept 2017

**Juicer**

Managed inventory, aligning stock with current demands. Served customer Nekter Juice Bar products in accordance with their specifications. Performed various cleaning actions such as dusting, sweeping, vacuuming, and mopping.

**Brown Metals Company,** City, State, June 2016 – Sept 2016

**Office Assistant**

Carried out diverse documentation procedures, such as faxing, archiving, scanning, filing, and word processing.

**Camp Wekeela,** City, State, June 2015 – August 2015

**Camp Counselor**

Gained strong leadership, organizational, and decision-making skills. Ensured the smooth flow of communication between parents and their children

**Leadership Activities**

Grand Treasurer- Gamma Alpha Chapter of Kappa Sigma

Executive Brand Ambassador- University of Oregon Sales Club